

# DOCUMENT N°1

## TENDER NOTICE

**N° 06/ONIT/KIC /KICITB/PIB2025 OF 25/02/2025**

**For the Rehabilitation of a block of two classrooms at GS Gold coast,  
Kombo Itindi**

### BY EMERGENCY PROCEDURE

**1. Subject of the invitation to tender:**

Within the framework of the execution of the 2025 State Budget, the Mayor of KOMBO ITINDI council hereby launches an open national invitation to tender **FOR THE REHABILITATION OF A BLOCK OF TWO CLASSROOMS AT GS GOLD COAST, KOMBO ITINDI**

**Nature of works:**

The works comprise notably; **FOR THE REHABILITATION OF A BLOCK OF TWO CLASSROOMS AT GS GOLD COASTIN KOMBO ITINDI**

This involves the realization of the tasks outlined in the bills of quantities and cost estimates and elaborated in the special technical clauses comprising notably:

- Preliminary works;
- Concrete and masonry renovation works;
- Roof reconstruction works;
- Floor renovation works;
- Joinery renovation works;
- Electrical renovation works;
- Repainting;
- External works

**2. Execution time frame:** The maximum duration of execution provided for by the Contracting Authority is **three (03) months**. This duration is as from the date of notification of the service order to start work.

**3. Number of Lots**

The works which form the subject of this invitation to tender are grouped in one lot.

**4. Estimated cost**

The estimated cost after preliminary studies stands at: **Fifteen million francs (15,000,000) FCFA**.

**5. Participation and origin**

Participation is opened to all duly registered Cameroonian enterprises with the necessary technical, financial and legal capacities and who are not under suspension by the authority in charge of public contracts.

**6. Financing**

Works which formed the subject of this invitation to tender shall be financed by the **PUBLIC INVESTMENT BUDGET (PIB) of 2025 financial year through budget head (imputation) N°**.

**7. Bid bond:**

Each bidder must include in his/her administrative documents, a bid bond that respects the models of this tender file, issued by a first-rate banking establishment approved by the Ministry in charge of finance, (see list in document No. 12 of this tender file), and of an amount of **three hundred (300,000) FCFA**, valid for Ninety (90) days beyond the date of validity of bids.

Bid bonds for unsuccessful bidders shall be withdrawn not later than fifteen (15) days after the award of the contract and that of the successful bidder shall be retained until the required performance guarantee for.

**8. Consultation of tender file:**

The tender file may be consulted during working hours in the Kombo Itindi council office, Service of public contract or the secretariat of the Internal Tenders Board, Tel: \_\_\_\_\_ as soon as this notice is published.

**9. Acquisition of tender file:**

The tender file may be acquired from the council office, service of public contract or the secretary of the Internal Tenders Board, Tel: \_\_\_\_\_ as soon as this notice is published and upon presentation of a non-refundable treasury receipt (payable at the Treasury of Kombo Itindi Council) bearing the amount of **twenty-five thousand (25,000) FCFA**. Such a receipt shall identify the concerned bidder.

**10. Submission of bids:**

Each bid drafted in English or French shall be signed by the bidder or by a duly authorized representative and presented in **seven (07) copies** including the original and six (06) copies marked as such. These shall be submitted in one sealed pack containing three (3) envelopes; (A: Administrative file, B: Technical file, C: Financial file). The sealed pack shall bear no information on the enterprise, and should **reach service of public contract or the secretary of the Internal Tenders Board, Tel: 674 881 669** ; **latest the 27/03/2025 at 10:00 am** local time and should carry the inscription:

**Nº 06/ONIT/KIC /KICITB/PIB2025 OF 25/02/2025**  
**For the Rehabilitation of a block of two classrooms at GS Gold coast,**  
**Kombo Itindi**

*"To be opened only during the bid-opening session"*

In case of any ambiguities or differences, only the original shall be considered authentic.

**11. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months before the latest date set for the opening of bids.

Any bid not in compliance with the prescriptions of the Tender File shall be declared Inadmissible. This refers especially to the absence of a bid bond issued by a first order bank approved by the Minister in charge of Finance valid for thirty (30) days after the validity of bids.

**12. Opening of bids:**

The opening of the bids in one phase shall be done on **27/03/2025 at 11:00 am** prompt local time in the Conference Hall of the Kombo Itindi council.

Only bidders may attend or be duly represented by a person of their choice, who has a full knowledge of the file and has been mandated in that capacity.



### 13. Evaluation criteria

The evaluation of bids shall be carried out in three stages:

- 1<sup>st</sup> Stage : verification of the presence and conformity of each administrative documents ;
- 2<sup>nd</sup> Stage : Evaluation of the technical bids ;
- 3<sup>rd</sup> Stage: Analyses of the financial bids.

The criteria of evaluation shall be as follows:

#### 14.1- Eliminatory criteria

- Absence of or insufficient bid bond

**14.2. Main qualification (essential) criteria:** The evaluation of the bids shall be done on predefined technical criteria following the binary process ('Yes' or 'No'). The criteria relating to the qualification of candidates will indicatively be on the following:

- General Presentation, compliance with the model bid;
- Financial capacity;
- Ongoing job within the municipality
- Experience (references) of the enterprise;
- Personnel to be mobilized
- Material and essential equipment put at the disposal of the project;
- Methodology, organization of the site and relevance of proposed solutions;
- Mastery of the terrain
- Duration of execution.

### 14. Award

The jobbing order/contract shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality, in accordance with article 99 of the Public Contracts code. That is, it shall be awarded to the bidder with a satisfactory technical score and the lowest financial offer.

### 15. Validity of bids

The bidders shall remain committed to their offers/bids for a period of ninety (90) days from the deadline set for the submission of bids.

### 16. Complementary information

Complementary technical information may be obtained during working hours on weekdays from the **office of the Secretariat of the Internal Tenders Board** at the **Kombo Itindi Council**, Tel: \_\_\_\_\_.

Kombo Itindi, the 25/02/2025

**The Mayor KOMBO ITINDI Council**  
(Contracting Authority)

#### Copies:

- ARMP/SWR
- DDMINMAP-Ndian
- Chairman/KICITB
- Notice Boards
- File/archives



*Edouard Comenius*  
**MAYOR**  
**KOMBO ITINDI COUNCIL**